# ANNUAL REPORT 2014

SOUTH EAST REGIONAL SERVICE COMMISSION

Presented to

The Honourable Brian Kenny Minister of Environment and Local Government

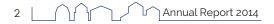
Mayors and Local Service District Representatives of South East Regional Service Commission

The South East Regional Service Commission hereby respectfully submits its 2nd Annual Report of activities for the year 2014

Jacques LeBlanc, Chairman

Gérard Belliveau, Executive Director

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# Our mission

To facilitate regional collaboration and cooperation in order to promote growth, prosperity and quality of life in the South East region.

EUDORA

Message from the Chairman

During 2014, our newly created Regional Service Commission marched forward with the undertaking of numerous projects. A new provincial regulation officially recognized our region as the Southeast Regional Services Commission \ Commission de services régionaux du Sud-Est. Branding continued with the development of a new commission logo.

In keeping with our willingness to offer direction and leadership for our region, the Board of Directors embarked on a Strategic Planning Initiative that culminated with the adoption of a three-year plan. Our mission statement is what drives us: 'Facilitate regional collaboration and cooperation in order to promote growth, prosperity and quality of life in the South East region'. Our Board Members recognize that the success of its individual members contributes to the successes of the entire region.

We base our actions on guiding principles that strive to respect all of our communities needs. We recognize that we need to cooperate with each other, seek prosperity in sustainability, use bilingualism as social and economic pillars and ensure integrity and transparency of decision making when serving our people and communities. As Chairman, I feel that our Board has demonstrated these qualities during the past year.

We have also strengthened our administrative and governance structures with the adoption of staff related policies and the creation of sub-committees mandated to offer advice on regional matters. As Chairman, I have attended meetings with the Minister of Environment and Local Government and other Regional Service Commission peers. The objective is to improve the workings of Regional Service Commissions and ensure that the provincial government is aware of our needs and our willingness to collaborate while striving to attain our objectives.

I would be remiss if I did not personally thank all Board Members for their patience and continued commitment to our success. I must also highlight the work of my colleagues on the Executive Committee, Mayor Yvon Lapierre and Mayor Bob Berry. They have been very active in offering advice to myself, our Executive Director and the Board. Our mission and objectives relative to quality of service cannot be attained without full adherence of Commission staff. Congratulations must be given to senior management as well as front-line staff for a job well done under trying human resource circumstances.

In closing, I am convinced that continued collaboration is the key to ensuring that our region continues be a bright light in the New Brunswick landscape.

Jacques LeBlanc Chairman



Our mandate To work together to advance the region. To act as spokesman on regional issues that meet the needs and expectations of members.

Message from the Executive Director

It is safe to state that 2014 brought its lot of challenges and successes. Establishing a common work place culture and accompanying processes were of primary importance. All departments embarked on internal reviews and proceeded to implement changes aimed at enhancing service delivery efficiencies and customer access.

Since the Southeast RSC was created with employees from four former commissions, the Financial Services Department undertook and finalized a standardized policy manual. Standard accounting and reporting structures were also established to ensure uniformity and transparency in financial reporting. Final audited statements indicate that the Commission was able to deliver a full complement of services while maintaining a slight surplus.

A review of Solid Waste Services indicated that our post-closure fund was underfunded. By year-end, the Commission was able to fully fund this important reserve, to ensure that our children and grandchildren would not be liable for actions resulting from our region's past and present activities. Work on a new leachate treatment system has begun and will be completed in 2015. This project will enable the Commission to generate another 25 to 30 years of landfill cell capacity while preparing for additional federal environmental regulations being contemplated over the next five years.

Staff at the Berry Mills site maintained a steady pace, in anticipation of a new 2016 Solid Waste Strategy. Our Commission, through an application to the NB Environmental Trust Fund, is sponsoring the initiative. The study is a collaborative effort with the Government of New Brunswick and other Regional Service Commissions.

On the Local Planning front, numerous rural or municipal plans were adopted or amended. Others are at various stages of development, be it public consultation, background analysis, etc. Vacant positions were slowly filled to ensure we had the right combination of knowledge, skill and experience for the job ahead of us. Training, relative to the adoption of the new National Building Code, is well underway. Inspectors and Development Officers are ensuring conformity with all applicable municipal by-laws and provincial unincorporated area regulations. Planning for integration of information technologies in the planning and permit issuance processes has begun. Inspectors have access to client's files on site through iPad applications, etc. and work with database applications is contemplated for 2015.

Over the past year, I have met with provincial and other RSC colleagues to discuss new initiatives, defend our Commission's willingness to push the envelope on environmental issues such as recycling, construction and demolition private sites, etc. Progress with provincial counterparts was made and we hope that 2015 will result in a more focused provincial approach to environmental and planning issues.

There is no doubt that the Southeast Regional Service Commission has demonstrated its ability to collaborate both the political and administrative spectrums. Negotiations with Kings and Kent Regional Service Commissions relative to solid waste are on-going. Making professional staff available to them, relative to optimizing garbage collection, direct hauling, etc., has resulted in significant saving to these organizations. Our objective is to be the best at what we do, while recognizing that collaboration with other Regional Service Commissions is a winning formula.

In closing, I would like to offer my heartfelt thanks to our Board Members and especially the Executive Committee. They have demonstrated the utmost confidence in staff's ability to get the job done and recognized that we respect their right to make that crucial final decision on behalf of citizens.

I would be remiss if I did not mention the work of senior staff for their leadership in dealing with the surprises stemming from former organizations and everyday challenges. Our front line staff did not hesitate to deal and serve our region's citizens with the respect they deserve. Notwithstanding the issues ahead of us, rest assured that our intent is to serve elected officials in their democratic obligations and serve citizens in the most cost efficient and effective manner available to us.

Gérard Belliveau Executive Director





In January 2013, twelve Regional Service Commissions were created in New Brunswick. The mandate of the Regional Service Commissions (RSCs) is to deliver services to communities for land use planning and solid waste management, to facilitate voluntary service arrangements among interested communities, and to act as a forum for collaboration among communities on regional issues.

The South East Regional Service Commission includes the counties of Westmorland and Albert, located in the Southeastern region of New Brunswick bordering the Bay of Fundy, the Northumberland Strait and the Province of Nova Scotia. Encompassing two cities, three towns, nine villages, one rural community and 27 local service districts, this newly appointed Regional Service District (herein referred to as "the region") is the most populated in New Brunswick. The two counties are home to the highest bilingual population in the province with 42.9% of residents speaking both French and English. In more recent years, this bilingual workforce has helped the region become an economic driver for New Brunswick. Both Atlantic and Canadian businesses have begun to invest in the region and the Moncton Census Metropolitan Area has quickly expanded as the center of this economic activity. Combined, the city of Moncton and the city of Dieppe hold 64% of Westmorland County's population while Riverview is home to 66% of Albert County's population. The remainder of the population is scattered throughout the region in a number of smaller communities and rural unincorporated areas. The South East Regional Service Commission now provides planning services to communities outside the Moncton CMA. Three former land-use planning commissions now serve the region as offices of the South East Regional Service Commission. These offices include: the Beaubassin office in Shediac, the Tantramar office in Sackville and the Westmorland-Albert office in Moncton.

The following communities are served by rural and municipal plans in the South East Region area: Beaubassin East, Beaubassin West, Cap-Pêlé, Memramcook, Shediac, Alma, Hillsborough, Petitcodiac, Riverside-Albert, Salisbury, Westmorland-Albert Parish, Dorchester, Port Elgin, Sackville and Tantramar Unincorporated.

### Population

As of 2011, there were 173,003 people living in the South East Region. In general, the age distribution for this population is comparable to province-wide data. Roughly 43% of the South East Region's population is of core-working age (between the ages of 30-59), while another 23% of the population falls within the senior demographic (over the age of 60). The age distribution greatly varies by community. The Moncton CMA has a higher percentage of working age people while many of the more rural communities have much older populations.

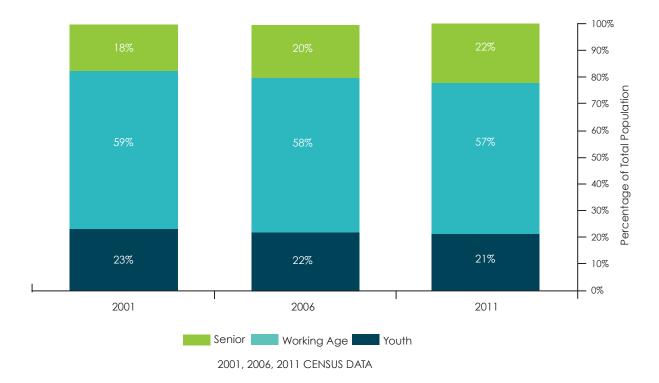


	SOUTH EAST REGION		NEW BRUNSWICK	
AGE	POPULATION (#)	POPULATION (%)	POPULATION (#)	POPULATION (%)
0-9	17,380	10.05 %	73,190	9.74 %
10-19	18,770	10.85 %	86,240	11.48 %
20-29	22,585	13.05 %	86,310	11.49 %
30-39	23,650	13.67 %	91,820	12.22 %
40-49	25,950	14.99 %	113,175	15.07 %
50-59	26,025	15.04 %	122,130	16.26 %
60-69	20,080	11.61 %	93,770	12.48 %
70-79	10,990	6.35 %	51,730	6.89 %
80+	7,565	4.37 %	32,795	4.36 %



SOUTH EAST REGION

Since 2001, the South East Region's population has risen by 14.24%, compared to New Brunswick's growth rate of 2.97%. While this increase is significant, it has not been evenly distributed throughout the region. Many of South East Region's urban areas, such as Dieppe, Moncton and Riverview, are swelling while rural communities in the surrounding areas are experiencing declining and aging populations. Between 2006 and 2011 for instance, the Greater Moncton Census Metropolitan Area's population increased by 9.7% while the small eastern community of Port Elgin experienced a population decline of 7.3%. Between 2001 and 2011, the age distribution of the population has remained relatively constant; however, while the senior population is steadily rising, the youth demographic is in decline.



#### SOUTH EAST REGION BY AGE DISTRIBUTION OVER TIME

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### Household Structure

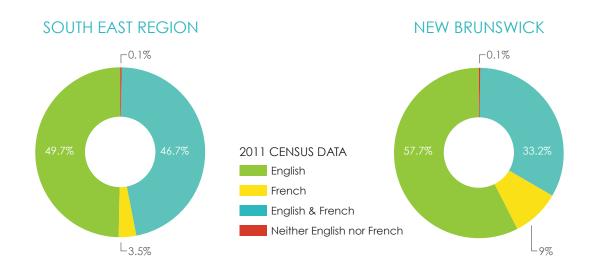
As of 2011, there were 59,910 families living in the South East Region. Of these families, 12.5% were classified as lone-parent, a percentage that falls below that of the province at 16.1%. The average family living in the South East Region consists of 2.7 people, with an average of 0.9 children per household. The southeastern region is also home to 24,610 people who are over the age of 65, equivalent to 17% of the total population. This percentage of senior citizens exceeds the provincial percentage of 16%. This demographic is particularly significant, as an aging population will place unique pressures on services in the region. Planning policies will have to meet seniors' needs in areas such as housing, health, leisure and recreation services, special care facilities, and both shared and public transportation options.

7,490 LONE-PARENT FAMILIES 43.415 **COUPLE FAMILIES** 16,740 **SENIORS** (living as a couple) 7.865 **SENIORS** (single, divorced, widowed) 995 **SENIORS** (living with relatives) 550 **SENIORS** (living with non relatives) 6,325 **SENIORS** (living alone)



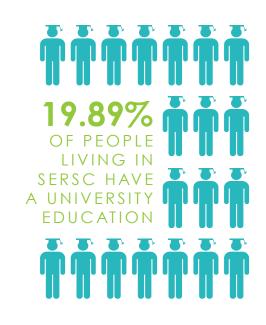
### Language

Forty-seven percent of the population of the South East Region is bilingual where its population is able to speak both French and English. Provincially, 33% of the population speak both official languages. This regional bilingualism tends to be concentrated in certain cities and municipalities in the region. The cities of Moncton and Dieppe, as well as the Town of Shediac, are notable bilingual communities that, under the *Official Languages Act*, are required to provide certain services in both official languages. Another 50% of the South East Region's population can solely speak English, compared to 58% provincially.

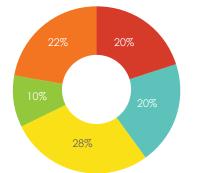


### Education

The South East Region's level of education generally mirrors that of the province. The region's percentage of people without a high school certificate is slightly lower than the province's, with 20% having no high school certificate compared to 25% in New Brunswick. At the post-secondary level, a slightly larger portion of the South East Region's population has received a university or college certificate (42% regionally and 37% provincially). New Brunswick does, however, have a larger portion of people certified in a trade with 11.21% holding a trades certificate compared to 9.85% in the South East region.



### SOUTH EAST REGION BY LEVEL OF EDUCATION

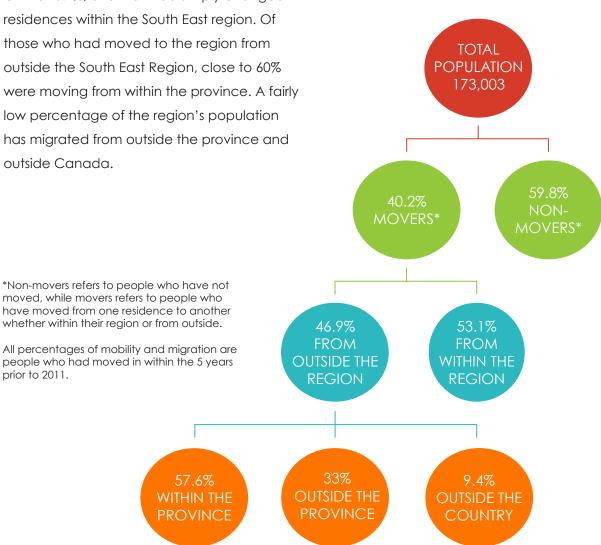


#### 2011 CENSUS DATA

% of the population with less than a high school certificate
% of the population with a high school certificate or equivalent
% of the population with a trades certificate or diploma
% of the population with a college certificate or diploma
% of the population with a university certificate, diploma or degree

### Mobility & Migration

The South East Region has a relatively mobile population. In 2011, 40.2% of the population reported that they had changed residences sometime in the previous 5 years. Of this 40.2%, over half had simply changed residences within the South East region. Of those who had moved to the region from outside the South East Region, close to 60% were moving from within the province. A fairly low percentage of the region's population has migrated from outside the province and outside Canada.



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prior to 2011.

### Use ot the Built Environment

**Combined,** the counties of Westmorland and Albert cover an area of 6,075 km2. Westmorland County is the most densely populated of the two with 39 people living per square kilometre, compared to Albert County which has a population density of 16 people per square kilometre. Combined, the two counties have a population density of 30.9 people per square kilometre. In total, the region has 3,642 kilometres of roads of which 792 are provincial, 308 are regional, and the remaining 2,542 are local. The region also holds 88,824 properties. 77,605 (or 87%) are designated residential, 5,053 (6%) agricultural and 6,166 (7%) are institutional, commercial or industrial.



### **Dwellings**

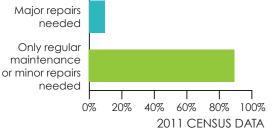
The majority of dwellings in the province and in the South East Region were built post-1960. In the fifty years following this time, residential construction in the region paralleled the construction that was occurring in the rest of the province. Since 1996, however, the construction of dwellings in the South East Region has outpaced construction in the province. The Moncton Census Metropolitan Area has experienced a rapid increase in its population since the late 1990s and, as a result, new residential construction has followed in areas such as Dieppe and Riverview. 73% of private dwellings in the South East Region are owned with another 27% being rented, a rental percentage that is slightly above the province's. When compared to the province, a smaller percentage of private dwellings are in need of major repairs in the region.



#### CONDITION OF PRIVATE DWELLINGS



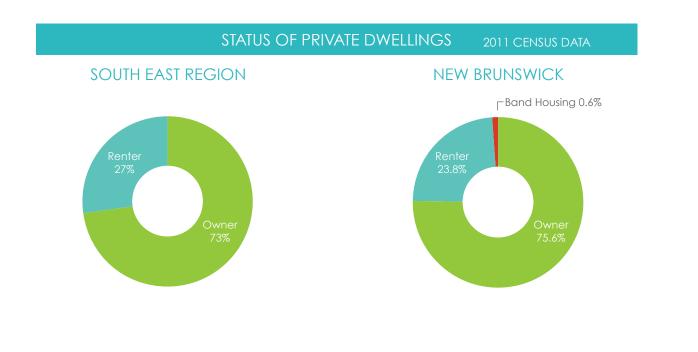
#### NEW BRUNSWICK

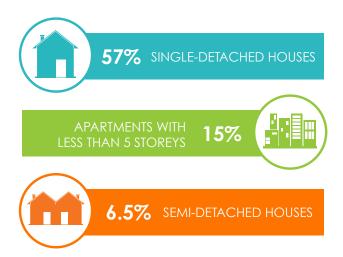


	SOUTH EAST REGION		NEW BRUNSWICK	
PERIOD OF CONSTUCTION	DWELLINGS(#)	DWELLINGS (as % of total)	DWELLINGS(#)	DWELLINGS (as % of total)
1960 or before	16,545	22.8 %	83,775	26.7 %
1961 to 1980	20,125	27.7 %	98,750	31.4 %
1981 to 1990	10,460	14.4 %	49,900	15.9 %
1991 to 2000	9,875	13.6 %	38,280	12.2 %
2001 to 2005	7,615	10.5 %	21,175	6.7 %
2006 to 2011	8,000	11.0 %	22,150	7.1 %

#### TABLE A: DWELLINGS BY PERIOD OF CONSTRUCTION

2011 NATIONAL HOUSING SURVEY DATA





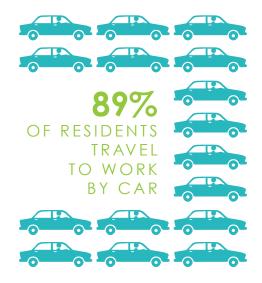
STRUCTURAL	SOUTH EAS	ST REGION	NEW BRUNSWICK		
TYPE OF DWELLING	DWELLINGS(#)	DWELLINGS (as % of total)	DWELLINGS(#)	DWELLINGS (as % of total)	
Single detached house	45,085	56.7 %	220,180	70.1 %	
Semi-detached house	5,150	6.5 %	10,815	3.4 %	
Row House	1,950	2.5 %	7,835	2.5 %	
Apartment, duplex	3,570	4.5 %	14,110	4.5 %	
Apartment w/ 5+ storeys	1,385	1.7 %	3,990	1.3 %	
Apartment w/ -5 storeys	12,065	15.2 %	42,040	13.4 %	
Other single-attached house	195	0.2 %	1,050	0.3 %	
Movable dwelling	3,225	4.1 %	14,000	4.5 %	

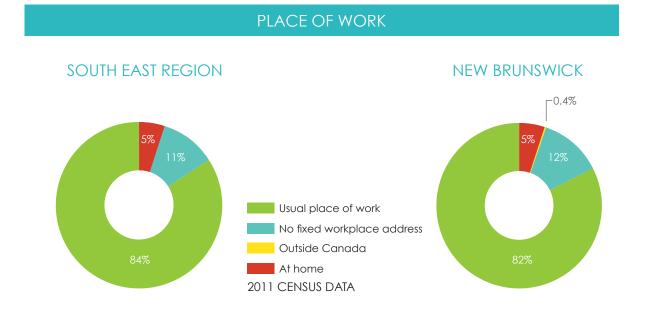
#### TABLE B: DWELLINGS BY STRUCTURAL TYPE

2011 CENSUS DATA

### Places of Work & Transportation

The majority of citizens in both New Brunswick and the South East Region have a regular place of employment with over 80% of workers travelling to the same place to work. Another 11% of South East Region's workforce is mobile having no fixed workplace address, while the remaining 5% work from home.

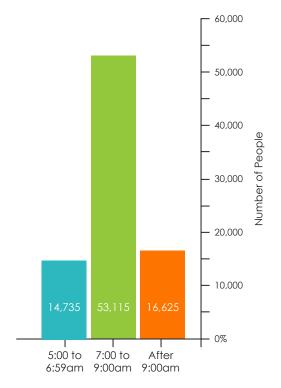


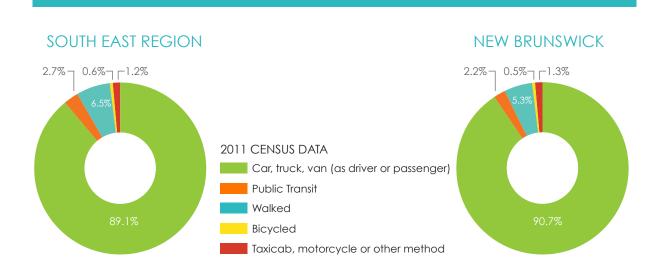


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Driving is the most common way that people commute to work in the province and in the region. In total, 89% of residents in the South East Region travel to work by car either as a driver or a passenger. Walking is the second most common form of transportation with a much smaller 6.5% of the population choosing to walk to their usual place of work. This percentage stands slightly above that of the province, which has 5.3% of the total labour force walking to their place employment. In the South East Region, a further 2.7% of the population takes public transit to work, leaving very few people who bike to work (0.6%) or take taxicabs, motorcycles and other methods of transportation (1.2%). 63% of commuters leave for work between the hours of 7:00am and 9:00am with the median commute time being 15.4 minutes.

#### SOUTH EAST REGION BY TIME LEAVING FOR WORK



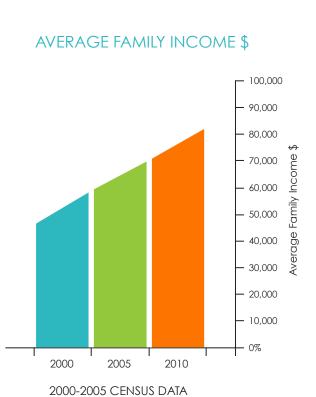


MODE OF TRANSPORTATION TO WORK

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### Income

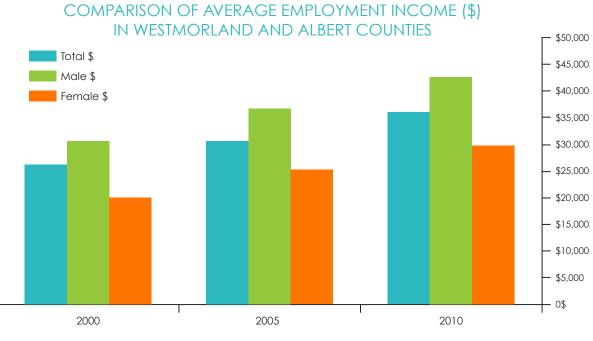
Average family income, overall, has increased dramatically between 2000 and 2010 in the region. Between 2000 and 2005, the average family income increased by more than 20%, and between 2005 and 2010, it increased a further 17% to an average family income of \$81,161.



2010 NATIONAL HOUSING SURVEY DATA



Employment income for families in the Region have increased at a constant rate since 2000. While females generally earn less than males for employment income, the disparity has gone from 32% to 29% from 2000 to 2010.



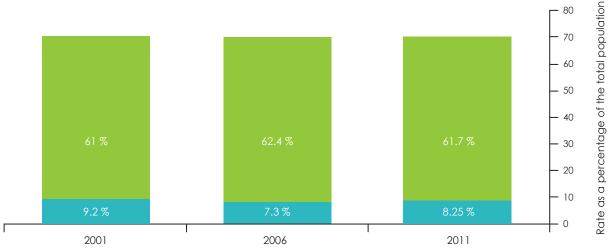
<sup>2000-2005</sup> CENSUS DATA, 2010 NATIONAL HOUSING SURVEY DATA

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### Labour Force Activity

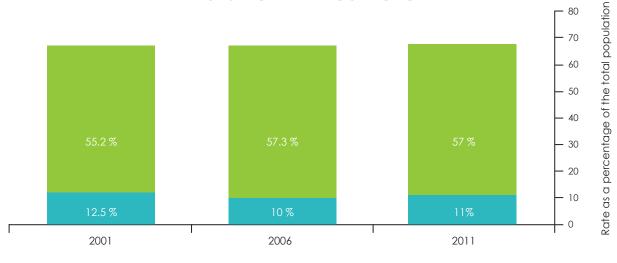
South East Region has a higher employment rate than other regions in the province. From 2001 to 2011, the unemployment rate of the region has consistently been about 3% below the provincial unemployment rate. In 2011, 8.25% of South East Region's labour force was unemployed, a percentage 2.75% below the province's unemployment rate. Overall, South East Region has fared better than other regions in the province in terms of labour market activity. This is likely a result of its strong urban influence, which brings economic diversification and demand for goods and services that are not possible in a more rural setting. A majority of workers in the province and in the region are employed by a business, organization or other employer while only a small percentage of roughly 7% are selfemployed in New Brunswick and the South East Region.

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#### SOUTH EAST REGION BY LABOUR FORCE





Employment Rate\*

Unemployment Rate\*\*

\* The employment rate refers to people who were employed (whether as employees or self-employed); who did unpaid family work; who were employed but absent from work due to an illness, disability, family responsibility, etc.; who were not working due to their work schedule; or who were not working because they were self-employed and had no work available at the time.

\*\*The unemployment rate refers to the percentage of the population who were without work during the time of the survey but who were actively seeking work in the 4 weeks leading up to the Census; who were on temporary lay-off and available for work; or those who were without work but starting work within 4 weeks after the reference period but available to work.



Employment by occupation in South East Region is fairly similar to provincial averages, with both the region and the province having relatively balanced economies. South East Region's economy is reliant on the services-producing industry with over a quarter of its workforce employed in both public and social services.



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	SOUTH EAST REGION		NEW BRUNSWICK	
INDUSTRY	total(#)	total (%)	TOTAL(#)	TOTAL(%)
Agriculture & other resource-based industries <sup>1</sup>	2,165	2.25 %	20,340	5.23 %
Construction & Manufacturing	13,410	13.94 %	62,665	16.11 %
Trade, transportation & Warehousing <sup>2</sup>	22,660	23.55 %	77,755	19.98 %
Finance, Insurance & Real Estate	6,305	6.55 %	17,265	4.44 %
Public & Social Services <sup>3</sup>	32,420	33.7 %	139,250	35.79 %
Business Services <sup>4</sup>	10,735	11.16 %	40,260	10.35%
Culture, Entertainment & Information Industries <sup>5</sup>	4,565	4.74 %	13,645	3.51 %
Other Services	3,945	4.1 %	17,895	4.6 %

<sup>1</sup> Includes agriculture, forestry, fishing, hunting, mining and oil and gas extraction

<sup>2</sup> Trade includes both wholesale and retail trade

<sup>3</sup> Public and social services includes utilities, administrative and support services, waste management, remediation services, education, healthcare, social assistance and public administration.

- <sup>4</sup> Business services include professional, scientific and technical services, management of companies and enterprises, and accommodation and food services.
- <sup>5</sup> Also includes arts and recreation

## Our vision

The South East Regional Services Commission Board is the model of regional collaboration and innovative practices in the province of New Brunswick.



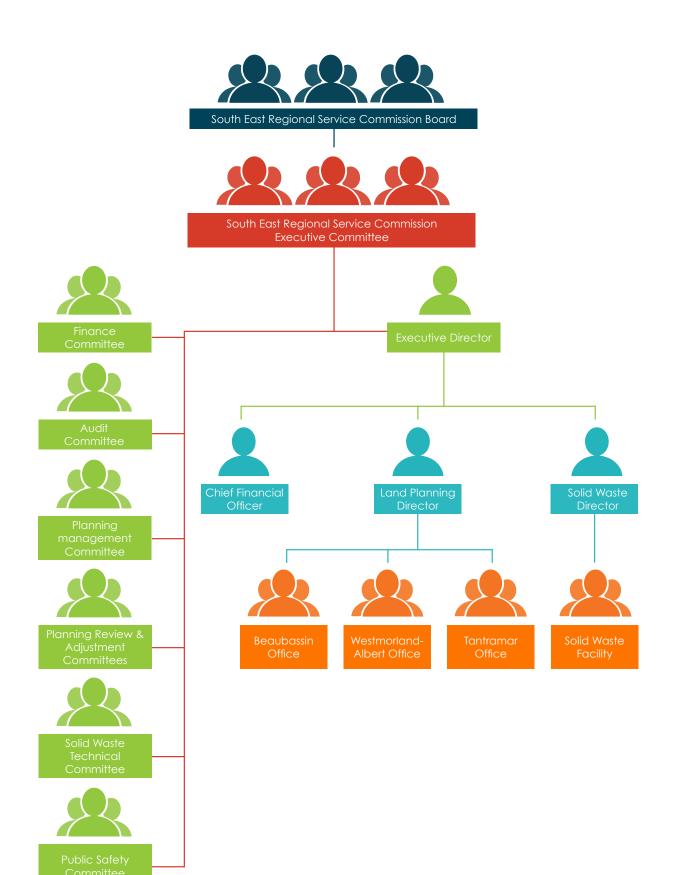
The Regional Service Commissions are governed by communities through a board of community representation which sets the direction and makes decisions for the overall Commission. This Board is responsible for establishing by-laws which govern the activities of the Board, and the operations of the Commission, including any administrative requirements.

Communities receiving services from South East Regional Service Commission are:

Alma	Baie Verte LSD
Beaubassin East	Botsford LSD
Cap Pelé	Cape Tormentine LSD
Dorchester	Coverdale LSD
Hillsborough	Dorchester LSD
Memramcook	Elgin Center LSD
Petitcodiac	Elgin Parish LSD
Port Elgin	Harvey LSD
Riverside-Albert	Hillsborough LSD
Sackville	Hopewell LSD
Salisbury	Moncton LSD
Shediac	Dieppe*
Moncton*	

Murray Corner LSD Pointe de Bute LSD Pointe-du-Chêne LSD Sackville LSD Salisbury LSD Scoudouc LSD Scoudouc Road LSD Shediac LSD Shediac Bridge-Shediac River LSD Shediac Cape LSD Westmorland LSD Riverview\*

\* excluded from South East Regional Service Commission local land use services



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# Membership of Governance

Board of Directors		Attendance
Mayor Terry Keating	Salisbury	14 of 14
Mayor Jacques LeBlanc	Shediac	14 of 14
Mayor Yvon Lapierre	Dieppe	13 of 14
Mayor George LeBlanc	Moncton	6 of 14
Mayor Ann Seamans	Riverview	10 of 14
Mayor Robert Berry	Sackville	12 of 14
Mayor Kristin Shortt	Alma	12 of 14
Mayor Maryse LeBlanc	CRBE (Jan-Aug 2014)	10 of 14
Int. Mayor Laurie McGraw	CRBE (Sept-Dec 2014)	3 of 14
Mayor Jerome Bear	Dorchester	12 of 14
Mayor Patrick Armstrong	Hillsborough	13 of 14
Mayor Donald LeBlanc	Memramcook	12 of 14
Mayor Gerald Gogan	Petitcodiac	11 of 14
Mayor C. Dale Elliott	Riverside-Albert	11 of 14
Mayor Judy Scott	Port Elgin	14 of 14
Mayor Debbie Dodier	Cap-Pelé	11 of 14
President Ronald Boudreau	LSD Representative	14 of 14
President C.F. (Chuck) Steeves	LSD Representative (Jan-Sept 2014)	13 of 14
President Patrick Fusk (deceased)	LSD Representative	12 of 14
President Gerry Chapman	LSD Representative	14 of 14
Alternative Board Members		
Deputy Mayor Robert Kitchen	Salisbury	
Deputy Mayor Laura Gallant	Shediac	
Deputy Mayor Paulette Thériault	Moncton (Jan-April 2014)	4
Deputy Mayor Shawn Crossman	Moncton (May-Dec 2014)	3
Deputy Mayor Cecile Cassista	Riverview (Jan-April 2014)	2
Deputy Mayor Russell Hayward	Riverview (May-Dec 2014)	
Deputy Mayor George Forsythe	Hillsborough (Jan-April 2014)	1
Deputy Mayor Barry Snider	Hillsborough (May-Dec 2014)	
Deputy Mayor Victor LeBlanc	Memramcook(Jan-April 2014)	
Deputy Mayor Brian Cormier	Memramrook (May-Dec 2014)	1
Deputy Mayor Laurie McGraw	CRBE (Jan-Aug 2014)	
. , ,		
Deputy Mayor Grant MacDonald	Dorchester	2
	Dorchester Petitcodiac	2
Deputy Mayor Grant MacDonald		
Deputy Mayor Grant MacDonald Deputy Mayor Dan Pollock	Petitcodiac	
Deputy Mayor Grant MacDonald Deputy Mayor Dan Pollock Deputy Mayor John Lefrancois	Petitcodiac Riverside-Albert	
Deputy Mayor Grant MacDonald Deputy Mayor Dan Pollock Deputy Mayor John Lefrancois Deputy Mayor Joyce O'Neill	Petitcodiac Riverside-Albert Sackville	
Deputy Mayor Grant MacDonald Deputy Mayor Dan Pollock Deputy Mayor John Lefrancois Deputy Mayor Joyce O'Neill Deputy Mayor Val MacDermid	Petitcodiac Riverside-Albert Sackville Port Elgin (Jan-April 2014)	

## **Administration Committees**

e ee	Mayor Jacques LeBlanc, Chairperson	Shediac
utiv nitt	Mayor Robert Berry, Vice Chairperson	Sackville
Executive Committee	Mayor Yvon Lapierre, Committee Member	Dieppe
шÖ	Gérard Belliveau, Executive Director	
(D	President C.F. (Chuck) Steeves, Chairperson	LSD Representative
tte.	President Ronald Boudreau	LSD Representative
Finance ommitte	Mayor Gerald Gogan	Petitcodiac
Finance Committee	Mayor Jean-Albert Cormier	CRBE
0	Deputy Mayor Shawn Crossman	Moncton
(I)	Mayor Ann Seamans, Chairperson	Riverview
Audit Committee	Deputy Mayor Russell Hayward	Riverview
indi	Mayor Judy Scott	Port Elgin
λom	Mayor Debbie Dodier	Cap-Pelé
0	Mayor Yvon Lapierre	Dieppe
⇒ nt	President Ronald Boudreau, Chairperson	LSD Representative
Planning Management Committee	Mayor Donald LeBlanc	Memramcook
Planning anageme committe	Mayor Kirstin Shortt	Alma
Pla	Mayor Robert Berry	Sackville
ΣO	Mayor Pat Armstrong	Hillsborough
	Mayor Donald LeBlanc, Chairperson	Memramcook
	President Ronald Boudreau	LSD Representative
ê	Mayor Jerome Bear	Dorchester
itte	Mayor Robert Berry	Sackville
шш	Deputy Mayor Dan Pollack	Petitcodiac
C	Mayor Debbie Dodier	Cap-Pelé
ety	Mayor Judy Scott	Port Elgin
Public Safety Committee	Conrad Landry	Fire Chief's Assn
	Mike LeBlanc	EMO
du	Frank Kingston	SCAN
	Raymong LeBlanc	EMO
	Denise Vautour	RCMP
	Steve Gourdeau	RCMP

*Guiding Principles* Cooperation in collaboration

Cooperation in collaboration Prosperity in sustainability Bilingualism Integrity and transparancy People and communities

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## Solid Waste Highlights & Services

### Services Provided

The Solid Waste Division of SERSC provides residential, institutional, commercial, and industrial waste management services to the region. These services are provided through the Blue/Green Residential Waste Separation Program and Wet/Dry Material Recovery Facility (MRF), operation of an engineered sanitary landfill, Household Hazardous Waste (HHW) on-site Depot and Mobile Unit Collection, and operation of a Construction and Demolition (C&D) landfill. SERSC also provides these services to the Kent Regional Service Commission and RSC 8 (Kings and a portion of Queen's County).

Technical Committee Solid Waste	Mayor Gerald Gogan, Chairperson	Petitcodiac
	Mayor Patrick Armstrong	Hillsborough
	Pierre Landry	Encorp Atlantic Inc.
	Margot Bélanger	Shediac Public Works
	Jack MacDonald	Moncton Public Works

#### 2014 Volumes & Revenues

In 2014, the total volume of waste received on the site was 166,597.75 metric tonnes. This was a 6.2% decrease from 2013. SERSC received 47,958 tonnes of residential waste in 2014; an increase of 11.5% from 2013 (21,667 tonnes of Blue, 20,308 tonnes of Green, and 5,983 tonnes of other material). Total revenue from disposal for Solid Waste in 2014 was \$8,493,337; up only \$89,688 from 2013. This is derived from \$7,015,863 from ICI, \$412,837 from C&D, and \$1,064,637 from Recycling.

Tonnage of Waste Received	2014	2013	2012
Area	Metric Tonnes	Metric Tonnes	Metric Tonnes
Blue Plant	29,388	32,688	32,502
Green Plant	23,102	24,809	25,467
ICI	69,885	69,652	68,674
RSC 8	9,588	9,236	9,792
RSC 6	16,276	15,373	14,585
Metal	131	172	123
Tires	61	208	206
Wood	747	633	1,044
Landfill	91,846	89,321	87,198
C&D	18,261	29,696	26,689
Blue Plant (in)	29,388	32,688	32,502
Blue Plant rejected (out)	20,623	21,510	20,677
Green Plant (in)	23,102	24,809	25,467
Green Plant rejected (out)	14,870	16,726	17,466

#### **Residential Sorting Program**

In January of 2014, Cap-Pelé's residential waste separation became mandatory for all private households (of 4 or less units). Cap-Pelé was one of two remaining municipalities in the region without mandatory household waste separation. Dorchester began work on amending their household waste by-law in the Fall of 2014 to make Blue/Green separation mandatory. Once Dorchester completes and implements their by-law amendment, all of our region will have mandatory Blue/Green household waste separation.

#### Regional Solid Waste Strategy & Commercial Separation

In the Fall of 2014, the City of Moncton and Town of Sackville requested that the Commission examine if and how commercial waste could be brought into a mandatory waste separation system and what the pros and cons of such an initiative would be. The Commission produced a report in December of 2014 that included 5 options for commercial waste separation. All options included a change in the residential Blue/Green program to a three-stream system. SERSC continues to work on the development of a new solid waste strategy for the region.

#### The Wet and Dry Plants

In 2014, the Dry Plant diverted 30% of blue bag waste from the landfill to recycling programs. The Wet Plant diverted 36% of green bag waste from the landfill to compost.

#### Recycling

The SERSC had trouble with the quality of its newsprint mid-2014. The quality had dropped dramatically and the Commission had trouble marketing the material and was forced to accept lower pricing for the last quarter of the year. An intensive effort was made to increase the quality and the Commission has been gradually rebuilding its relationships with regional buyers. SERSC anticipates quality and pricing for newsprint will be back to normal levels early in 2015.

Additionally, markets for fiber products suffered in 2014 resulting from the closure and downsizing of a number of domestic mills for cardboard and newsprint. Because of this, SERSC had to re-evaluate the categories of materials being sorted out in the Dry Plant and combine all paper into one stream. The prices of cardboard and paper products fell by 25% in 2014 reducing SERSC revenues. The SERSC does not expect fiber prices to increase in 2015.

	2014	2013	2012
Material	Metric Tonnes	Metric Tonnes	Metric Tonnes
Mixed Paper	-	19	43
Newspaper	5,107	4,401	4,222
Cardboard (OCC)	2,347	2,764	2,680
Tin Cans	392	495	529
Plastic Film	435	351	409
Hard Plastic	443	493	468
Milk Cartons	168	182	176
Electronic Waste	194	240	200
Redeemables	11	47	178
Styrofoam	63	-	75
Aluminum	80	70	17
Paint (HHW)	118	106	88
TOTAL Tonnage	9,358	9,168	9,085

We can see from the table above that total tonnage of materials shipped for recycling has risen steadily from 2012 to 2014. As mentioned earlier, although we see an increase in tonnage, lower market prices in 2014 resulted in a 14% decrease in recycling revenues; from \$1,235,789 in 2013 to \$1,064,637 in 2014.

A significant reduction in the amount of redeemables recycled was anticipated due to the agreement with ENCORP Atlantic Inc. made in 2013. This reduction in redeemables is countered with an increase in Aluminum (from 70 to 80 tonnes).

Four loads of Styrofoam were shipped in 2014, two of those shipped early in the year and consisted of material stored from 2013.

As a result of changes made in the operation of the Dry Plant, there was increased production of both Newsprint and Plastic Film. The volume of Plastic Film increased by 24% in 2014 (from 351 to 435 tonnes). There was a 16% increase in newsprint shipped in 2014 over 2013 (from 4,401 to 5,107 tonnes). Mixed Paper was also combined with Newsprint yielding higher volumes.

#### **Construction Projects**

**Construction** began on cell 14 in June of 2014 and the Commission began using the cell in mid-October. The end of 2014 saw the completion of the first two phases of the leachate treatment system upgrade. The first phase included the excavation of a new leachate holding pond. The second phase involved relining the current leachate pond with new geomembrane, along with all the required HDPE piping and manholes.

The landfill gas collection system was expanded to include additional HDPE piping for the collection of gas from the leachate system, along with the extension of the main header lines.

#### **Construction & Demolition**

The volume of Construction & Demolition wastes decreased dramatically in 2014 with a drop of nearly 40% from 2013 (from 29,696 to 18,261 tonnes). This drop in volume is mirrored by a 27% decrease in revenues from \$556,102 in 2013 to \$412,837 in 2014. The SERSC believes this drop in volumes is likely due to an increase in the use of private C&D dumpsites in the

region. The two private sites in our region have lower tipping fees than the Commission's site.

#### **Security Services**

SERSC ended its agreement with its previous security services provider in the early Fall of 2014. An RFP was put out for the service and the contract was awarded to Admiral Investigations on a three-year term. Admiral began providing on-site security for the Solid Waste Facility September 17, 2014.

#### Kent RSC & RSC 8

In 2014 SERSC's 20-year service contracts with Kent RSC and RSC 8 (serving Kings County) came to an end. Both Commissions negotiated single-year contracts with SERSC to allow for a review of their strategies for the future.

The Kent RSC closed its Transfer Station (located in Bouctouche, NB) in December of 2014. As a result, all waste from their region will be direct hauled to SERSC from now on.

#### **E-Waste**

SERSC continued to accept residential and commercial Electronic Waste (E-Waste) for processing and recycling in 2014. This waste is collected through a drop-off on-site as well as through the residential blue bag waste stream. Drop-off of residential E-Waste is free of charge while commercial E-Waste is charged at the regular tipping fee of \$72.00 per Metric Tonne, plus \$10 per television or computer monitor. The volume of E-Waste dropped off was fairly steady from 2013 to 2014 (as seen in the table below). The volume of E-Waste sent for recycling in 2014 dropped by 20% over 2013 with a total of 194 metric tonnes recycled over 13 shipments.

YEAR	Metric Tonnes In	Metric Tonnes Recycled
2014	46	194
2013	49	240
2012	35	200

#### HHW

SERSC provides free collection and safe disposal of household hazardous waste for residents of the region. This service is provided through a permanent On-Site HHW Depot located at the Solid Waste Facility and open during regular business hours. The permanent depot received waste from 8566 vehicles in 2014. SERSC also provides a Mobile HHW Unit, which visits all communities in the region twice annually to collect HHW. The HHW Mobile Unit visited 19 locations across the region in May and October of 2014 and was visited by 10,439 vehicles.

Material	2014 Volume	2013 Volume
Acids	720 L	1280 L
Aerosols (Non-Paint)	10,400 L	21,600 L
Aerosols (Paint)	9350 cans	5270 cans
Aerosols (Shaving Cream)	400 L	1280 L
Batteries (Household)	996,000	996,000
Caustics	5040 L	7040 L
Fertilizer	2800 L	3200 L
Gas	6560 L	13,325 L
Oil	47,765 L	70,520 L
Oil Filters	3075 L	2870 L
Paint	37,994 L	23,275 L
Paint Thinner, Adhesives, Mastics	27,200 L	40,880 L
Pesticides	2340 L	3920 L
Waste Paint Related Material	51,860 L	68,400 L

The following is a list of materials received as part of SERSC's 2014 HHW Program (Mobile Unit and Permanent Depot).

The table above shows that volumes of HHW were down for 2014 despite an increase in the number of visits to the permanent HHW Depot (from 7421 to 8566 vehicles). The Commission saw a decrease in all HHW products except paints and oil filters. The loss of volume for oil is likely due in part to Recycle NB's new Oil and Glycol Recycling Program, which started in January 2014. Through the Call2Recycle program, the SERSC collected and shipped over 22,000 kg of household batteries for recycling in 2014.

In the fall of 2014 SERSC shipped 13.87 tonnes of fluorescent light bulbs to Dan-X Recycling Ltd., in Dartmouth N.S., for recycling. This was 64 drums of crushed and intact fluorescent bulbs and represents 634,788 mL of Mercury diverted from landfill. Funding for this was provided, in part, through the NB Environmental Trust Fund.

#### Awards

The Solid Waste Department of SERSC received the designation of Leader in Sustainability from Call2Recycle for the third consecutive year.

### **Financial Information**

In 2013, the tipping fee for landfill waste was \$72.00 per metric tonne; an increase of 7.4% from the previous year. The following table shows the various tipping fees on-site (prices are per metric tonne unless otherwise indicated).

Service	2014 Fee	2013 Fee	2012 Fees
Tipping Fee	\$72.00	\$67.03	\$65.18
C&D Tipping Fee	\$25.00	\$25.00	\$24.00
Grubbing	\$10.00	\$10.00	\$10.00
E-Waste	\$72.00	\$67.03	\$65.18
	+ \$10.00/monitor	+ \$10.00/monitor	+ \$10.00/monitor
Source Separated Organics	\$30.00	\$30.00	\$30.00

#### Grants

In 2014, SERSC received funding from the NB Environmental Trust Fund for two projects. The "Fluorescent Bulb Recycling" project received \$18,000 that was used to ship 13.87 tonnes of fluorescent light bulbs to a recycling facility in Dartmouth, NS. The second project was "Regional Education Program" which received \$40,000 in funding for a regional public education program surrounding the residential waste separation program. A portion of these funds was used to advertise the HHW Fall 2014 Mobile Unit schedule and the remainder will be used in early 2015.





There are three offices to serve the community from former planning commissions including: Beaubassin in Shediac, Tantramar in Sackville and Westmorland Albert in Moncton. These offices will continue to manage the development of land, approving and administrating development and construction, within the territory. This process includes, but is not limited to, the issuance of building permits, processing variance applications, providing recommendations on municipal plans and zoning by-law amendment requests and providing the public with information on zoning and permitted land uses and requirements within these zones.

The Land Planning group's second year was a busy one with significant staff changes and increased development values which climbed to \$103 million in 2014.

The priorities for 2014 were to complete integration of the three former planning offices into a strong regional team, and to coordinate our file management and approval processes among the three offices. The process was a challenging one as we had to manage increased development activity while being short-staffed. Some long-term employees left to pursue other endeavours, which created added pressure on existing staff.

Thankfully, in the latter half of the year, we were very pleased to recruit two new development officers/ building inspectors. They have been trained by staff on the responsibilities and duties associated with their positions, and now fit in very well with the team. Building Inspectors have also begun meeting on a regular basis to discuss changes to the National Building Code and to ensure consistent implementation of processes across our region.

On the planning side, staff continued to work with local and provincial partners on a large number of rezonings that have seen new development framed by the creation of by-laws and amendments. We embarked on two Municipal Plan reviews, as well as two Rural Plan reviews. It is anticipated that a new planner will be hired early in 2015 to assist with rezonings and plan reviews. Staff has also initiated regional planning exercises in food security and recreation in the southeast, which will be a continued mandate in 2015.

## Planning Review & Adjustment Committees

The members of the Planning Review and Advisory Committee are appointed by the Regional Service Commission Board. The role of this committee is to carry out advisory and decision making functions, related only to land use planning, as specified under the provincial *Community Planning Act*. These decisions and recommendations made by the PRAC, with the counsel and examinations of the professional staff of the South East Regional Service Commission, are directed by the by-laws and regulations which govern the committee.

Beaubassin Planning Review & Adjustment Committee	Mark Fougerè, Chairperson	9 out of 12 meetings attended
	Ronald Brun, Vice-Chairperson, resigned	5 out of 8 meetings attended
	Claude Frenette	11 out of 12 meetings attended
	Joe Breau	12 out of 12 meetings attended
	Hugo Vautour	10 out of 12 meetings attended
	Vacancy	

ur viev ent	Randy Trenholm, Chairperson	5 out of 5 meetings attended
	Mark Istvanffy, Vice-Chairperson	3 out of 5 meetings attended
amar Revi stmer nittee	Heather Gilbert-Patterson	5 out of 5 meetings attended
Tantra Planning & Adjus Comm	Stanley Dixon	5 out of 5 meetings attended
	Gregory Partridge	4 out of 5 meetings attended
	Michael Tower	4 out of 5 meetings attended

Albert view ent ee	George Forsythe, Chairperson, deceased	2 out of 3 meetings attended
	Pascal Ferron, Vice-Chairperson	8 out of 10 meetings attended
nitte	Ricci Arcibald	6 out of 10 meetings attended
Westmorlar Planning & Adjus Comm	Audbur Bishop	10 out of 10 meetings attended
	Heather Keith	10 out of 10 meetings attended
	Andy St-Amand	7 out of 10 meetings attended

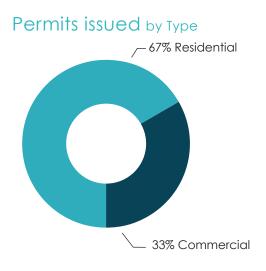
Community	Subdivisions	Waivers	Zoning confirmations
Village of Alma	2	1	2
Beaubassin-East rural community	31	43	6
Village of Cap-Pelé	6	15	-
Village of Dorchester	1	3	-
Village of Hillsborough	1	13	-
Village of Memramcook	17	28	1
Village of Petitcodiac	1	6	-
Village of Port Elgin	-	5	-
Village of Riverside-Albert	-	2	-
Town of Sackville	10	26	9
Village of Salisbury	3	11	5
Town of Shediac	10	24	13
LSD Alma	-	-	-
LSD Baie Verte	2	1	-
LSD Bayfield	-	1	-
LSD Botsford	2	7	-
LSD Cape Tormentine	-	1	-
LSD Coverdale	9	12	5
LSD Dorchester	2	3	-
LSD Elgin	4	7	-
LSD Parish of Elgin	2	2	-
LSD Harvey	-	2	1
LSD Hillsborough	2	11	-
LSD Hopewell	3	5	-
LSD Moncton	37	33	11
LSD Murray Corner	2	8	1
LSD Pointe de Bute	-	2	-
LSD Pointe-du-Chêne	2	9	2
LSD Sackville	3	2	-
LSD Salisbury	6	23	1
LSD Scoudouc	2	3	1
LSD Scoudouc Road	-	1	-
LSD Shediac	1	3	-
LSD Shediac Bridge-Shediac River	3	4	2
LSD Shediac Cape	4	10	-
LSD Westmorland	1	1	-
TOTAL	169	328	60

Community	Policy Amendment	Regulation Amendment	Rezoning
Village of Alma	-	-	1
Beaubassin-Est rural Community	-	3	4
Village of Cap-Pelé	-	-	2
Village of Dorchester	-	-	-
Village of Hillsborough	-	-	-
Village of Memramcook	-	1	1
Village of Petitcodiac	-	-	-
Village of Port Elgin	-	-	-
Village of Riverside-Albert	-	-	-
Town of Sackville	1	1	1
Village of Salisbury	1	-	1
Town of Shediac	1	2	2
Beaubassin West Rural Plan	1	-	-
LSD Pointe-du-Chêne	-	-	-
LSD Scoudouc	-	-	-
LSD Scoudouc Road	-	-	-
LSD Shediac	-	-	-
LSD Shediac Bridge-Shediac River	-	-	3
LSD Shediac Cape	-	-	-
Tantramar Rural Plan	-	-	-
LSD Baie Verte	-	-	-
LSD Bayfield	-	-	-
LSD Botsford	-	-	-
LSD Cape Tormentine	-	-	-
LSD Dorchester	-	-	-
LSD Murray Corner	-	-	-
LSD Pointe de Bute	-	-	-
LSD Sackville	-	-	-
LSD Westmorland	-	-	-
Greater Moncton Rural Plan	-	-	-
LSD Alma **	-	-	-
LSD Coverdale	-	-	-
LSD Elgin**	-	-	-
LSD Harvey**	-	-	-
LSD Hillsborough *	-	-	-
LSD Hopewell**	-	-	-
LSD Moncton	-	-	3
LSD Parish of Elgin**	-	-	-
LSD Salisbury *	-	-	-
TOTAL	4	7	18

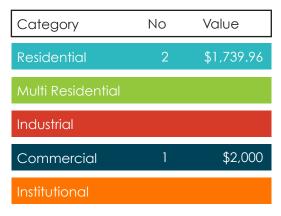
Community	Conditional Use	Non Conforming Use	Rulings of Compatibility	Temporary Use Approval	Variance Request
Village of Alma					
Beaubassin-Est rural community					4
Village of Cap-Pelé					2
Village of Dorchester					
Village of Hillsborough					
Village of Memramcook					1
Village of Petitcodiac					1
Village of Port Elgin					
Village of Riverside-Albert					
Town of Sackville	1				1
Village of Salisbury	2		1		1
Town of Shediac					2
LSD Alma					
LSD Bayfield					
LSD Baie Verte					
LSD Botsford					1
LSD Cape Tormentine					
LSD Coverdale					4
LSD Dorchester					
LSD Elgin					
LSD Parish of Elgin					
LSD Harvey					
LSD Hillsborough					1
LSD Hopewell					
LSD Moncton					5
LSD Murray Corner					
LSD Pointe de Bute					
LSD Pointe-du-Chêne					3
LSD Sackville					
LSD Salisbury				1	
LSD Scoudouc	1			1	2
LSD Scoudouc Road					
LSD Shediac					
LSD Shediac Bridge-Shediac River		1			
LSD Shediac Cape					3
LSD Westmorland					
	4	1	1	2	31

## Village of Alma





#### Value of Permit by Type

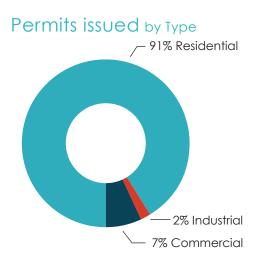






# Beaubassin East Rural Community





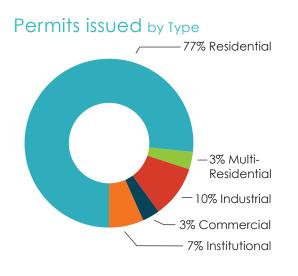
#### Value of Permit by Type

Category	No	Value
Residential	95	\$8,213,490
Multi Residential		
Industrial	2	\$645,000
Commercial	7	\$201,600
Institutional		



## Village of Cap-Pelé





#### Value of Permit by Type

Category	No	Value
Residential	23	\$1,202,134
Multi Residential	1	\$202,800
Industrial	3	\$418,959
Commercial	3	\$395,000
Institutional	2	\$46,000

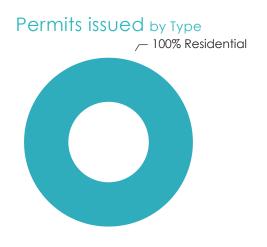
### Permit Highlights.

52



## Village of Dorchester





#### Value of Permit by Type



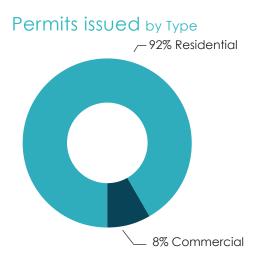
### Permit Highlights.



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## Village of Hillsborough





#### Value of Permit by Type



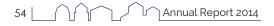
### Permit Highlights





5 **NEW** Garages and Accessory Buildings 2 N E W Homes constructed \$123,328 average construction value

permit issued for Additions
 permits issued for Repairs



## Village of Memramcook



## Permits issued by Type 58% Residential 8% Multi-Residential -25% Commercial 8% Institutional

#### Value of Permit by Type

Category	No	Value
Residential	74	\$4,680,686
Multi Residential	1	\$361,100
Industrial		
Commercial	3	\$837,200
Institutional	1	\$1,158,300

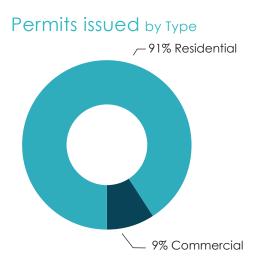
### **Permit Highlights**



Annual Report 2014

## Village of Petitcodiac





#### Value of Permit by Type



### **Permit Highlights**







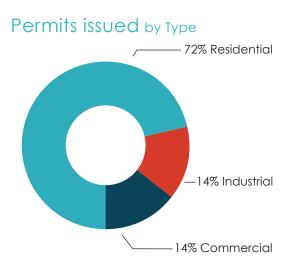
5 **NEW** Garages and Accessory Buildings



permit issued for Additions
 permit issued for Repairs

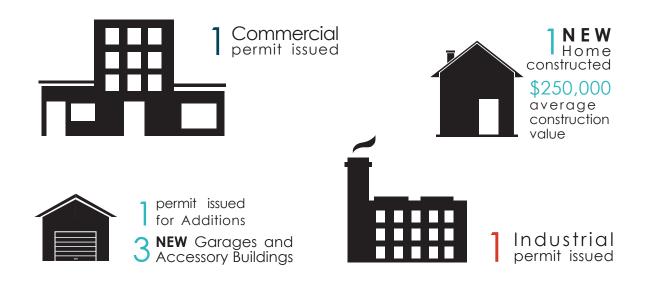
## Village of Port Elgin





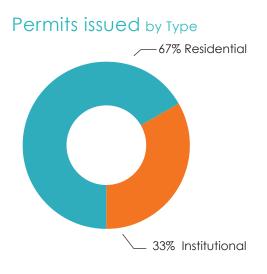
#### Value of Permit by Type

Category	No	Value
Residential	5	\$747,000
Multi Residential		
Industrial	1	\$893,000
Commercial	1	\$60,000
Institutional		



## Village of Riverside-Albert





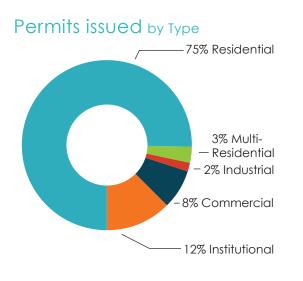
#### Value of Permit by Type





## Town of Sackville





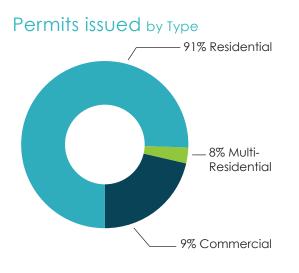
#### Value of Permit by Type

No	Value
49	\$3,626,464
2	\$1,575,000
1	\$4,000
5	\$368,000
8	\$3,478,000
	49 2 1 5

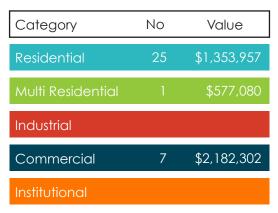


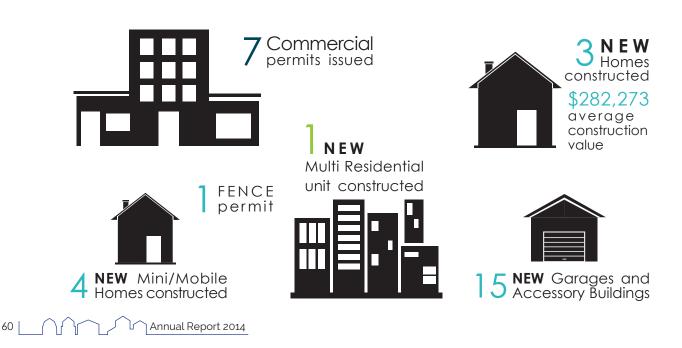
## Village of Salisbury





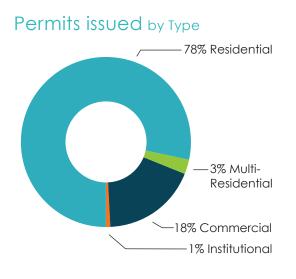
#### Value of Permit by Type





## Town of Shediac





#### Value of Permit by Type

Category	No	Value
Residential	109	\$8,737,535
Multi Residential	4	\$2,491,000
Industrial		
Commercial	25	\$1,802,881
Institutional	1	\$4,257,000

### Permit Highlights



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Permit Highlights.



## LSD of Baie Verte



Permit Highlights.





permit issued for Foundation Repairs



permit issued for Addition



OPERMIT ISSUED \$ 0 CONSTRUCTION VALUE

**Permit Highlights** 

## LSD of Botsford



### Permit Highlights





2 **NEW** Towers



4 permits issued for Additions2 permits issued for Repairs

## LSD of Cape Tormentine



Permit Highlights





## LSD of Coverdale

## Permit Highlights \_



64



**NEW** Mini/Mobile Home constructed



7,521,704

CONSTRUCTION VALUE

PERMITS ISSUED

5 permits issued for Additions2 permits issued for Repairs



OPERMIT ISSUED \$ 0 CONSTRUCTION VALUE

Permit Highlights

# LSD of Elgin

#### 1 PERMITS ISSUED \$470,310 CONSTRUCTION VALUE

**Permit Highlights** 







1 permit issued for Additions

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PERMIT ISSUED \$300,000 CONSTRUCTION VALUE

Permit Highlights



**NEW** Tower

## LSD of Hillsborough

10 PERMITS ISSUED \$ 524,969 CONSTRUCTION VALUE

### **Permit Highlights**



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**NEW** Tower



permit issued for Additions
 permit issued for Repairs





### Permit Highlights





\$

## LSD of Moncton

### **Permit Highlights**





157 PERMITS 31,271,929

CONSTRUCTION VALUE

5 permits issued for Additions 4 permits issued for Repairs

## LSD of Murray Corner



### Permit Highlights







1 permit issued for Repairs

## LSD of Parish of Elgin

PERMITS ISSUED \$ 249,600 CONSTRUCTION VALUE

Permit Highlights



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### **Permit Highlights**







## LSD of Pointe-du-Chêne

### **Permit Highlights**







25 PERMITS

CONSTRUCTION VALUE

893,699

6 permits issued for Additions1 permit issued for Repairs

Annual Report 2014





### Permit Highlights





**NEW** Tower



permit issued for Additions
 permit issued for Repairs









70





24 PERMITS 1,628,772

CONSTRUCTION VALUE

3 permits issued for Additions1 permit issued for Repairs





#### **Permit Highlights**









### LSD of Scoudouc Road



#### **Permit Highlights**





Annual Report 2014





**13** PERMITS 1,513,634

CONSTRUCTION VALUE

#### **Permit Highlights**





1 permit issued for Additions

## LSD of Shediac Bridge-Shediac River

#### **Permit Highlights**





permit issued for Additions
 permit issued for Repairs

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#### Permit Highlights



### LSD of Westmorland



#### Permit Highlights

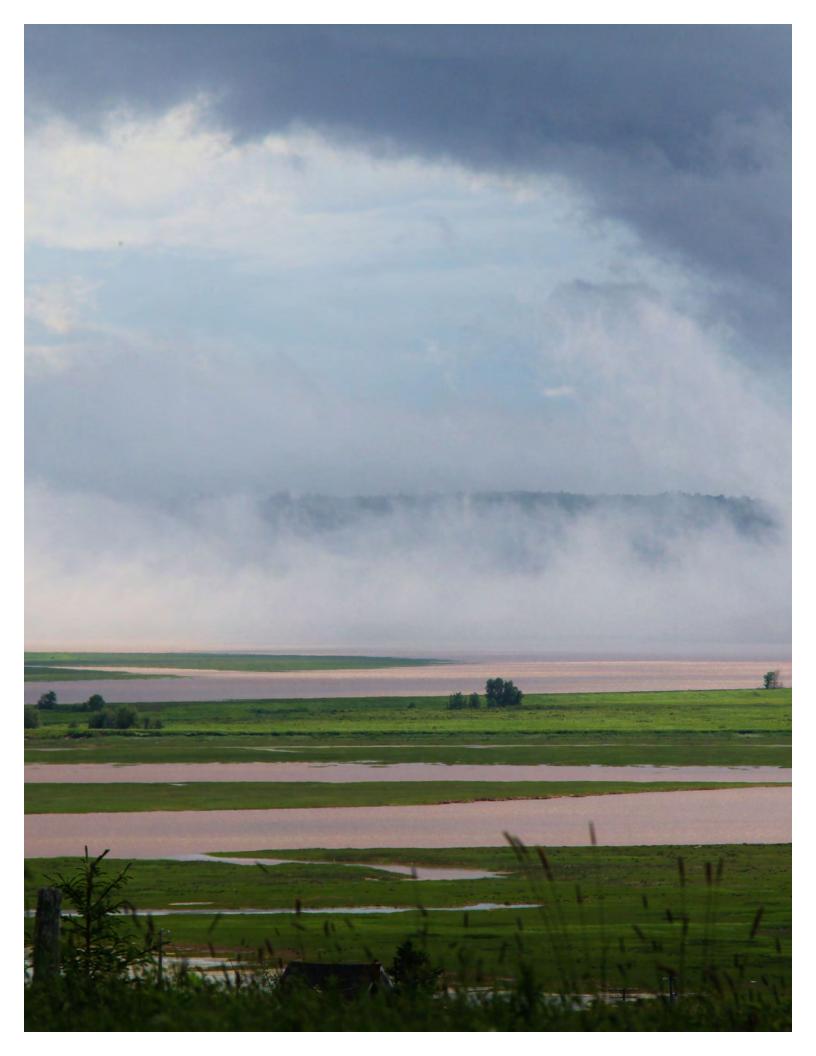






permit issued for Additions
 permit issued for Repairs

Annual Report 2014



#### Finance Services Annual Report

#### Achievements and challenges during 2014

The Finance Department is responsible for the proper management of the financial resources of the SERSC in accordance with the *Regional Service Delivery Act*, the *Procurement Act and Regulation*, the standards of the Canadian Institute of Chartered Accountants and other provincial and federal acts and regulations.

After a first year of catching up, the second year was concentrated on enhancing the accounting IT system. One employee is on parental leave for a year returning in August 2015. Temporary support was arranged to assist with on-going responsibilities. In August, the Finance services relocated from the solid waste site to the corporate offices on Main Street, Moncton.

#### 2014 Financial Results:

Corporate	Surplus of \$ 82,822 returned to each participated services below.	
Regional Planning	Surplus of \$ 20,282.	
Local Planning	Surplus of \$ 34,519.	
Solid Waste	Surplus of \$175,031.	

Numerous files were addressed - here are a few:

- Reached our goal to cut in finance staff in July.
- Implemented a new internal payroll system in January 2014, and eliminated payroll outsourced services. The payback period for this change is 3 years.
- Added an automated inter fund accounting.
- Implemented a standard annual budget process for all departments of the Commission.
- Designed and implemented of a new expense claim form.
- Designed and planned a new automated time and attendance record keeping to be implemented in fiscal 2015.

#### Priorities for 2015

- Implementation and training of the new automated time and attendance record keeping.
- Implementation of real time on line solid waste billing system including customer payments.
- The following by laws will be subject of development and implementation:
- Approval of budgetary expenditures
- Business Expenses reimbursement
- Accounts receivable management
- Capital Assets
- Update the Human Resources Policy and Procedures manual.

Nicole Rioux, CPA, CA Chief Financial Office

nief Financial Office April 10th 2015

Audited financial statements will be submitted separately

#### Financing summary

Corporate Section is funded by:

- 10% by the Regional Planning Services
- 10% by the Local Planning Services
- 80% by the Solid Waste Services

The Regional Planning Services is funded 100% by the members municipalities and LSD

The Local Planning Services is funded by:

- 96% by the members municipalities and LSD (excluding Dieppe, Moncton & Riverview)
- 4% by other revenues

Solid Waste Services is funded by:

- 29% by the members municipalities and LSD
- 56% by tipping fees for landfill and C&D
- 8% by Recycling
- 2% by Rental and Service income
- 4% by Reserve Transfer
- 1% by Other revenues

#### Grants Received 2014

Solid Waste	
Grant ETF - Fluorescent Bulb Recycling	\$ 18,000

Local Planning	
Grant ETF - Climate Change LiDAR Mapping Project	\$ 27,459

#### Local Planning service

Municipality	2014 budget	2014 Planning Revenue	Real cost of planning service
Alma	\$ 8,355	\$ 2,502.04	\$ 5,853.19
Cap-Pelé	\$ 58,163	\$ 16,017.86	\$ 42,144.86
Beaubassin East	\$ 178,044	\$ 72,397.97	\$ 105,645.99
Dorchester	\$ 13,897	\$ 164.45	\$ 13,732.41
Hillsborough	\$ 23,445	\$ 5,002.95	\$ 18,442.49
Memramcook	\$ 89,102	\$ 46,051.99	\$ 43,050.04
Petitcodiac	\$ 29,074	\$ 3,169.07	\$ 25,904.69
Port Elgin	\$ 7,321	\$ 8,058.83	\$ (737.70)
Riverside-Albert	\$ 7,013	\$ 1,734.82	\$ 5,278.60
Sackville	\$ 186,678	\$ 63,718.39	\$ 122,959.39
Salisbury	\$ 51,919	\$ 10,475.82	\$ 41,443.47
Shediac	\$ 183,841	\$ 113,949.35	\$ 69,891.69
Local Service Districts	\$ 704,865	\$ 307,528.44	\$ 397,336.90
TOTAL	\$1,541,718.00	\$ 650,771.98	\$ 890,946.02

MEMBERS OF THE BOARD	al Per diems 'ear 2014	ses reimbursed Year 2014	Per diems & enses 2014
Armstrong, Patrick	\$ 2,150.00	\$ 303.17	\$ 2,453.17
Bear, Jerome	\$ 1,850.00	\$ 414.43	\$ 2,264.43
Berry, Robert	\$ 3,150.00	\$ 724.88	\$ 3,874.88
Boudreau, Ronald	\$ 2,600.00	\$ 380.71	\$ 2,980.71
Chapman, Gerry	\$ 1,850.00	\$ 881.50	\$ 2,731.50
Dodier, Debbie	\$ 1,800.00	\$ 541.20	\$ 2,341.20
Elliott, Dale C.	\$ 1,500.00	\$ 533.00	\$ 2,033.00
Fusk, Patrick	\$ 2,000.00	\$ 313.24	\$ 2,313.24
Gogan, Jerry	\$ 2,150.00	\$ 459.20	\$ 2,609.20
Keating, Terry	\$ 3,731.25	\$ 598.90	\$ 4,330.15
Lapierre, Yvon	\$ 2,400.00	\$ 19.68	\$ 2,419.68
LeBlanc, Donald O.	\$ 1,700.00	\$ 225.50	\$ 1,925.50
LeBlanc, George	\$ 950.00	\$ -	\$ 950.00
LeBlanc, Jacques	\$ 4,250.00	\$ 653.95	\$ 4,903.95
LeBlanc, Maryse	\$ 1,500.00	\$ 341.94	\$ 1,841.94
Scott, Judy	\$ 2,150.00	\$ 837.94	\$ 2,987.94
Seamans, Ann	\$ 1,400.00	\$ 110.70	\$ 1,510.70
Shortt, Kristin	\$ 1,800.00	\$ 905.28	\$ 2,705.28
Steeves, Charles	\$ 2,000.00	\$ 341.12	\$ 2,341.12
ALTERNATES			
Belliveau, Paul	\$ 200.00	\$ 8.30	\$ 208.30
Cassista, Cecile	\$ 500.00	\$ 13.12	\$ 513.12
Cormier, Brian	\$ 500.00	\$ 72.16	\$ 572.16
Ferron, Pascal	\$ 2,000.00	\$ 138.58	\$ 2,138.58
Forsythe, George	\$ 950.00	\$ 98.40	\$ 1,048.40
Gallant, Laura	\$ 1,000.00	\$ 42.64	\$ 1,042.64
Kitchen, Robert	\$ 800.00	\$ 82.00	\$ 882.00
LeBlanc, Eliza	\$ 1,250.00	\$ 83.64	\$ 1,333.64
LeBlanc, Victor	\$ 100.00	\$ 20.50	\$ 120.50
MacDonald, Grant	\$ 800.00	\$ 123.82	\$ 923.82
McGraw, Laurie	\$ 1,250.00	\$ 416.56	\$ 1,666.56
O'Neil, Joyce	\$ 600.00	\$ -	\$ 600.00
Pollock, Daniel	\$ 1,150.00	\$ 405.90	\$ 1,555.90
Snider, Berry	\$ 700.00	\$ 143.50	\$ 843.50
Thibodeau, Ernest	\$ 300.00	\$ -	\$ 300.00
Trenholm, Tania	\$ 300.00	\$ 59.45	\$ 359.45
	\$ 53,331.25	\$ 10,294.91	\$ 63,626.16

COMMITTEE MEMBERS	Total Per diems Year 2014	Expenses reimbursed Year 2014	Total Per diems & Expenses 2014
Bishop, Audbur	\$ 975.00	\$ 318.98	\$ 1,293.98
Breau, Joe	\$ 825.00	\$ 369.00	\$ 1,194.00
Brun, Ronald	\$ 225.00	\$ 38.95	\$ 263.95
Dixon, Stanley	\$ 375.00	\$ 176.30	\$ 551.30
Fougère, Marc	\$ 1,300.00	\$ 191.80	\$ 1,491.80
Frenette, Claude	\$ 825.00	\$ 154.16	\$ 979.16
Gilbert-Patterson, Heather	\$ 375.00	\$ -	\$ 375.00
Istvanffy, Mark	\$ 225.00	\$ 36.90	\$ 261.90
Keith, Heather	\$ 900.00	\$ 393.60	\$ 1,293.60
Partridge, Gregory	\$ 300.00	\$ 49.20	\$ 349.20
St-Amand, Andy	\$ 600.00	\$ 80.36	\$ 680.36
Tower, Michael	\$ 300.00	\$ -	\$ 300.00
Trenholm, Ralph	\$ 525.00	\$ 157.44	\$ 682.44
Vautour, Hugo	\$ 675.00	\$ 152.93	\$ 827.98
	\$ 8,425.00	\$ 2,119.62	\$ 10,544.62

TOTAL - Elected & Non- Elected Members         \$ 61,756.25         \$ 12,414.53         \$ 74
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	)												
Municipality	Total	January	February	March	April	May	June	ylut	August	September	October	Ń	December
Beaubassin East (CRBe)	72,397.97	1,575.00	1,980.00	2,590.00	5,631.41	12,403.60	10,908.33	16,255.98	1,829.91		5,043.76	3,674.35	1,010.21
Shediac	113,949.35	1,525.00	25,270.00	1,770.00	9,188.25	22,867.60	17,148.25	12,921.71	5,203.70		8,238.01		3,280.90
Cap-Pelé	16,017.86	1,560.00	200.00	125.00	2,766.00	3,929.00	853.75	627.98	1,250.32		1,341.13		1,704.64
Memramcook	46,051.99	1	854.00	1,025.00	1,854.17	3,141.26	11,707.55	2,669.18	10,921.08	5,102.04	7,288.69		602.98
Beaubassin West - LSDs	36,298.99	925.00	1,594.94	25.00	2,440.00	5,260.00	4,905.47	5,402.52	4,969.00		5,116.30		244.26
	284,716.16	5,585.00	29,898.94	5,535.00	21,879.83	47,601.46	45,523.35	37,877.37	24,174.01	21,223.45	27,027.89	11,546.87	6,842.99

## Beaubasssin Office Planning Revenue

## Tantramar Office Planning Revenue

Municipality	Total	January	February	March	April	May	June	ylut	August	September	October	November	December
Sackville	63,718.39	4,162.50	1,825.00	13,720.00	4,962.50	7,322.50	9,440.48	4,272.83	9,694.71	2,094.94	2,782.66	1,786.95	1,653.32
Dorchester	164.45	1	'	90.09	1	'	'	50.00	24.45	30.00	'	'	'
Port Elgin	8,058.83	1	1	1	1	1	13.00	60.00	25.00	7,447.94	512.92	(0.03)	1
Tantramar - LSDs	21,736.81	9.65.00	325.00	625.00	1 ,390.00	4,585.00	2,881.30	4,294.89	2,484.44	491.73	3,114.71	49.80	529.94
	93,678.48	5,127.50	2,150.00	14,405.00	6,352.50	11,907.50	12,334.78	8,677.72	12,228.60	10,064.61	6,410.29	1,836.72	2,183.26

# Westmorland-Albert Office Planning Revenue

Municipality	Totals	January	February	March	April	May	June	ylut	August	September	October	November	December
Alma	2,502.04	'	'	1	'	295.88	11.78	1,119.65	(25.27)	1	1 00.00	1	1,000.00
Petitcodiac	3,169.07	1	1,140.00	'	25.00	313.64	1,050.23	92.00	(1.23)	50.00	1 00.00		
Salisbury	10,475.82	2,287.50	1,384.00	25.00	815.00	799.50	2,226.41	1,710.13	338.33	672.63	45.78	172.65	(111)
Riverside-Albert	1,734.82	1	1	1	'	25.00	1	1,672.00	(16.51)	25.00	(0.67)	1	30.00
Moncton/Dieppe/Riverview	1,036.50	1	'	1	'	1	1,036.50		1	1		1	'
Hillsborough	5,002.95	1	1,050.00	25.00	874.44	799.50	1,319.53		525.00	53.33	161.00	96.26	48.94
Greater Moncton - LSDs	248,456.14	2,775.00	3,270.00	9,920.23	12,659.93	77,156.84	25,494.62	21,075.95	19,640.52	29,923.78	26,447.67	11,617.33	8,474.27
	272,377.34	5,062.50	6,844.00	9,970.23	14,374.37	79,390.36	31,139.07	25,719.68	20,460.84	30,724.74	26,853.78	12,285.67	9,552.10

8,578.35 <u>25,669.26</u> .98 60,291 62,012.80 ,863.45 56 2 38,899.32 42,606.70 29,910.23 8

Solid Waste - Revenues Members Residential Units 2014	es Units 2014	Base rate Education/Transport Total residential unit rate	\$ 55.00 port \$ 4.00 unit rate \$ 59.00				\$2. pe	\$2. per household	σ			
Member	Households	ds Rate	Total	\$	55.00	Transpo Subs	rtation idy	Iransportation Transportation Subsidy Revenue		Education Total Member Revenue Revenue	fotal M Reve	ember anue
Alma	171	\$ 14.43	\$ 2,468	∽	9,405	\$ 7,6	7,621	\$ 342	\$	342	∽	2,468
Beaubassin-est	2,918	\$ 47.10	\$ 137,438	ŝ	160,490	\$ 34,724	724	\$ 5,836	↔	5,836	\$	137,438
Cap-Pelé	1,053	\$ 43.81	\$ 46,132	∽	57,915	\$ 15,9	15,995	\$ 2,106	↔	2,106	\$	46,132
Dieppe Education/Transport Total	8,054 2,868	\$ 59.00 \$ 4.00	\$ 475,186 \$ 11,472 \$ 486,658	\$	442,970	<del>\\</del>	1	\$ 21,844	\$	21,844	\$ 34	486,658
Dorchester	216	\$ 47.85	\$ 10,336	∽	11,880	\$ 2,4	2,408	\$ 432	\$	432	م	10,336
Hillsborough	653	\$ 43.81	\$ 28,608	∽	35,915	\$ 6'6	6'616	\$ 1,306	↔	1,306	∽	28,608
Memramcook Education/Transport Total	1,988 134	\$ 53.94 \$ 4.00	\$ 107,233 \$ 536 <b>\$ 107,769</b>	\$	109,340	\$ 10,0	10,059	\$ 4,244	\$	4,244	\$	107,769
Moncton Education/Transport Total	23,923 10,438	\$ 59.00 \$ 4.00	\$ 1,411,457 <u>\$ 41,752</u> <b>\$ 1,453,209</b>	\$	1,315,765	<del>6</del>	I.	\$ 68,722	\$	68,722	\$ 1,45	\$ 1,453,209
Petitcodiac Education/Transport Total	560 70	\$ 53.94 \$ 4.00	\$ 30,206 <b>\$</b> 280 <b>\$ 30,486</b>	∽	30,800	\$	2,834	\$ 1,260	\$	1,260	\$	30,486
Port Elgin	195	\$ 35.70	\$ 6,962	∽	10,725	\$ 4,5	4,544	\$ 390	↔	390	∽	6,962
Riverside-Albert	218	\$ 35.70	\$ 7,783	∽	11,990	\$ 2,0	5,079	\$ 436	∽	436	\$	7,783
Riverview Education/Transport Total	6,273 1,968	\$ 59.00 \$ 4.00	\$ 370,107 <b>\$</b> 7,872 <b>\$</b> 377,979	₩	345,015	<del>6</del>	I.	\$ 16,482	<del>69</del> -	16,482	\$	377,979
Sackville Education/Transport Total	2,285 634	\$ 47.86 \$ 4.00	\$ 109,360 <b>\$</b> 2,536 <b>\$</b> 111,896	₩	125,675	\$ 25,455	455	\$ 5,838	\$	5,838	 ∽	111,896
Salisbury Education/Transport Total	893 63	\$ 59.00 \$ 4.00	\$ 52,687 \$ 252 <b>\$ 52,939</b>	₩	49,115	<del>\\</del>	I.	\$ 1,912	\$	1,912	\$	52,939
Shediac Education/Transport Total	2,246 597	\$ 54.95 \$ 4.00	\$ 123,418 <b>\$</b> 2,388 <b>\$</b> 125,806	<del>\$}</del>	123,530	\$,0	9,096	\$ 5,686	\$	5,686	\$	125,806
Local Service Districts	12,956	\$ 59.00	\$ 764,404	∽	712,580	\$	ı.	\$ 25,912	∽	25,912	\$ 76	764,404
Π	81,374	TOTAL REVENUE FROM MEMBERS	\$ 3750,871	\$3	3,553,110	\$ 127,735		\$ 162,748	ŝ	162,748	\$ 3,75	3,750,871

#### Contact Information

#### Head Office

1234 Main Street, 2nd floor, Unit 202 Moncton, NB., E1C 1H7 Tel: 506-382-5386

#### Solid Waste

100 Bill Slater Drive Berry Mills, NB, E1G 4K6 Tel: 506-877-1050

#### Land Planning

Beaubassin Planning Office 815A Bombardier Street, Route 15, Exit 37 Shediac, NB., E4P 1H9 Tel: 506-533-3637

#### Tantramar Planning Office

131H Main Street Sackville, NB., E4L 4B2 Tel: 506-364-4701

#### Westmorland Albert Planning Office

1234 Main Street, 2nd floor, Unit 200 Moncton, NB., E1C 1H7 Tel: 506-382-5386